Rationale:
- Mobile phones are important modern day communication tools, essential in providing a safe and effective school environment. However, they can easily be improperly used, lost or damaged and must therefore be effectively managed.

Aims:
- To utilise the benefits of mobile phones whilst managing the problems they can potentially cause.

Implementation:
- The school will purchase and maintain enough mobile telephones and service contracts to satisfy its needs.
- Teachers in charge of all excursions and trips involving students must ensure the school’s mobile phones or similar appropriate communications devices accompany each trip.
- Staff using mobile phones are required to sign for them in the Borrowing Register.
- Staff returning mobile phones are responsible for ensuring that they are recharged.
- Mobile phones are not to be used for private calls, with the exception that staff are permitted to contact families or loved ones during overnight excursions or if an excursion is returning late.
- Students are not to use the school’s mobile phones without permission directly from the Teacher in Charge.
- Staff will be kept informed of Department of Education and Training information relating to health effects of using mobile phones.
- Students are not to bring personal mobile phones to school.
- Mobile phones owned by staff are brought to school at their own risk and are not to be used during teaching sessions.

Evaluation:
- This policy will be reviewed as part of the school’s three-year review cycle.